



4S Dance Academy
2018-2019 Registration
www.4sdanceacademy.com

NAME OF STUDENT: _____ (M / F)
AGE: _____ DATE OF BIRTH: _____ SCHOOL: _____ GRADE: _____
ADDRESS: _____ CITY: _____ ZIP: _____

PARENT 1 / ACCOUNT

NAME: _____
PHONE: _____
EMAIL: _____

PARENT 2 / GUARDIAN

NAME: _____
PHONE: _____
EMAIL: _____

HOW DID YOU HEAR ABOUT US?

GOOGLE YELP MAGAZINE: _____ FRIEND: _____ OTHER: _____

MEDICAL INFORMATION

Please detail any allergies, medical conditions, or known disabilities that we need to be aware of: _____

Medication Required: _____ Pediatrician's Name/Number: _____

ENROLLMENT INFORMATION

LEVEL	CLASSES PER WEEK	DAY(S) AND TIME(S)

POLICIES AND GUIDELINES

REGISTRATION / INSURANCE

A non-refundable fee of \$35 per single student or \$50 per family is due annually at registration.

TUITION

Tuition is based on lessons assigned for the entire school year, not the number of lessons received in a month and may be paid in (1) annual payment, (2) semi-annual payments or divided into (10) monthly installments. Installment (1) is due by August 15th with the annual registration fee detailed above. The remaining (9) installments are due by the 15th of each month beginning September 2018. The last installment is due May 15, 2019. If starting mid-year, tuition is pro-rated for the start month only and is not adjusted for studio closures due to performance weeks, holidays, winter, or spring breaks. Refunds or class credit are NOT given for paid tuition or missed classes. ***Paid tuition is non-refundable unless 4SDA cancels the scheduled class.*** Extenuating circumstances (i.e. extended injury, family emergency) are considered on a case-by-case basis. ***All payment returns are subject to a \$25 return fee.***

ANNUAL PAYMENT OPTION

Check or credit cards accepted. Annual tuition accounts paid via check through October 2018 are eligible to have the registration fee waived or credited (if paid). Should a student withdraw while on the annual payment option, the remaining pro-rated tuition may be refunded at the studio director's discretion, less the \$35 single student or \$50 multiple student registration and a \$20 withdrawal fee.

MONTHLY PAYMENT OPTION

The monthly payment option may only be paid via Easy Pay (EFT) from a checking or savings account on the 15th of the month. Monthly accounts not set-up on Easy Pay will be automatically subject to a \$10.00 monthly handling fee. Easy Pay will automatically withdraw any outstanding account balance in addition to regular monthly tuition.

WITHDRAWALS, REFUNDS, AND SCHEDULE CHANGES

Withdrawal from the school requires written notice on the appropriate withdrawal form and will be effective 15 days from the

date the signed form is received in the school office. Registration and tuition for the month withdrawing are non-refundable. Should you need to withdraw prior to the start of classes in August, all fees will be refunded minus a \$15 service charge. **No withdrawals will be accepted for the months of December, May, or June.** Any withdrawal dated after November 15th, 2018 will be effective January 1st, 2019. Any withdrawal dated after April 15th, 2019 will be effective June 16th, 2019. Withdrawals may not be dated more than 30 days in advance of the day classes are discontinued. For your protection and to be certain that your account is properly closed, withdrawals cannot be accepted over the phone, by email, or through a teacher.

CHECK IN: Please arrive at least **5 minutes** before class begins. Encourage your child to use the restroom before class.

INJURIES AND PHOTO RELEASE

Parents, legal guardians of minor students, and adults waive the right to any legal action for any injury or sickness sustained while on the premises as a result of activity conducted by the students before, during, or after class time. The Academy is hereby granted permission to use photographs and or video of the students to use in marketing materials. Permission is also given for the school to copyright such materials in its name.

DRESS CODE AND DANCE ETIQUETTE

All students will arrive in uniform. **Pre Ballet Division Girls:** Specified leotard color per level, pink tights, pink leather ballet shoes. White ankle socks may be worn instead of tights. Hair must be pulled back neatly into a pony tail or ballet bun. **Elementary-Advanced Girls:** Check website for leotard color, pink tights, pink leather ballet shoes. Hair must be in a bun. If hair is short, please pull it back from the face and secure with barrettes. No leg warmers, shorts, shirts or sweaters in class. **Boys:** (all levels) White leotard or fitted white T-shirt, black leggings or tights, white socks and black or white leather ballet shoes. **Other dance styles:** Check website for dress code. No jewelry is to be worn to dance class. No gum or food allowed in class. Students may bring water in a closed water bottle. **Students must be on time.** Once the class has begun, the student may not enter without permission from the teacher. Anyone entering class more than 10 minutes late may observe the class, but not participate.

MISSED LESSONS AND MAKE-UP CLASSES

Tuition is non-refundable and credits will not be given for missed classes due to illness, vacation, etc., but may get given if the teacher or Academy cancels the lesson and is unable to provide a sub. Regular attendance is required and benefits your dancer. Should a student miss too many classes, they may be asked to withdraw at the Academy's discretion. Classes missed may be made up by attending another class and not used as tuition credit. Make-up classes are subject to space availability, and require teacher and admin approval. **Make-ups are limited to (2) per student per semester with no more than (2) make-ups in the same month and must be used within (2) weeks of the missed class.** Once the student drops a given class, they are no longer eligible to do make-up classes for that class. Make up classes must be used by the end of the school year in June and are not valid in the summer session or transferable into the next school year. Make-up classes may not be used in July classes, and missed July classes may not be made up in other months.

PARENTS RESPONSIBILITY, PERFORMANCES, PARENT OBSERVATION WEEK

Parents and guardians are responsible for their dancer and any family or friends visiting the studio. For the safety of your dancer, others at the studio, and the neighboring businesses, please be sure to keep an eye on your dancer whenever they are not in class. Dancers, their siblings and friends must be respectful of others at the studio by not running, screaming, pushing, climbing, congregating in common areas, or loitering in the parking lot. Graduating performances occur at the end of the year. Our annual Nutcracker performance is in December. These optional performances have participation, costume and ticket costs which are not included in tuition. Video and photography of these performances is not allowed for the safety of the dancers and to prevent audience distraction. Professionals will be contracted to take photos during the closed dress rehearsal and to record video of the performance. Parent Observation Days will be scheduled periodically throughout the year. Only at that time, are parents, guardians and family invited into the studio to quietly observe class. Please make other arrangements for siblings who are unable to observe quietly. It is the responsibility of the parent, guardian and/or adult student to be aware of all school activities such as viewing days, performances, rehearsals, and dates that the school is open or closed and to inform the Academy of any address, email, or phone number change. Please regularly check our website, newsletter and/or the information board for updates.

AUTHORIZED INDIVIDUALS FOR PICKUP

Name: _____ Relation: _____ Phone: _____

Name: _____ Relation: _____ Phone: _____

Name: _____ Relation: _____ Phone: _____

I HAVE READ BOTH PAGES AND AGREE TO THE POLICIES AND GUIDELINES.

Signature of Parent or Guardian: _____ Date: _____



4S Dance Academy

Tuition 2018 – 2019

Hours / Week*	Cost / Month
0.75	\$ 65.00
1	\$ 70.00
1.25	\$ 80.00
1.5	\$ 90.00
1.75	\$ 105.00
2	\$ 120.00
2.5	\$ 135.00
3	\$ 150.00
3.5	\$ 160.00
4	\$ 170.00
4.5	\$ 180.00
5	\$ 190.00
5.5	\$ 200.00
6	\$ 210.00
6.5	\$ 220.00
7	\$ 230.00
7.5	\$ 240.00
8	\$ 250.00
8.5	\$ 260.00
9	\$ 270.00
9.5	\$ 280.00
10	\$ 290.00
10.5	\$ 300.00
11	\$ 305.00
11.5	\$ 310.00
12	\$ 315.00
12.5	\$ 320.00
13+ (Unlimited)	\$ 325.00

*# of classes/mo varies, cost/mo stays the same
 example: October has (5) Tuesdays
 November has (4) Tuesdays

Registration Fees

Single Student \$35/year
 Family \$50/year

Private Lessons

Private: 1 person \$80 / hour
 Semi Private: for 2-4 \$40 / hour per student
 Group \$25 / hour per student

Drop-in Adult Classes

Single Class \$20
 Adult Class Card 5 \$90

Additional Charges & Discounts

A convenience fee of 3% added to all credit card transactions
 Sibling Discount 5%, Military Discount 5%
 Annual & Semi-Annual Tuition Discounts Available
 Withdrawal Fee Applies to Annual & Semi-Annual Accounts

